

COMHELTACWINGPACINST 4408.2B  
N4  
28 Mar 03

COMHELTACWINGPAC INSTRUCTION 4408.2B

Subj: READINESS WITH ACCOUNTABILITY OF AVIATION REPAIRABLE  
COMPONENTS

Ref: (a) OPNAVINST 4790.2H  
(b) CINCPACFLTINST 5440.3H  
(c) COMNAVAIRPACINST 2740.1A

1. Purpose. To delineate responsibilities with regards to accountability of aviation repairable components.

2. Cancellation. COMHELTACWINGPACINST 4408.2A

3. Discussion. To further the concept that all Commanding Officers assume a sense of personal accountability for the protection and accurate record keeping for all materials under their control. These procedures must become an integral part of each squadron's logistical support doctrine.

4. Scope. Activities holding unauthorized aviation repairables will turn components in to their supporting Supply Department. This will be an inspection item during Aviation Maintenance Evaluations.

5. Action

a. Per references (a) through (c), COMHELTACWINGPAC Codes N4/N42/N4216 will conduct a periodic unannounced walk-through of squadron spaces, accompanied by the Base Supply Officer or his/her designated representative.

b. Squadron Commanding Officer will:

(1) Personally review and sign requests for custody/subcustody of aviation repairable components (i.e., pack-up kits, flight line pool).

(2) Prohibit squadron personnel from attempting to secure material by direct inputs of requisitions to: Navy inventory control point (NAVICP-Philadelphia), stock point (Fleet Industrial Supply Center) or Naval Aviation Depot.

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(3) Ensure duplicate issues/materials no longer required are promptly returned with proper documentation to the supporting Aviation Supply Department.

c. Per reference (c) shore stations will:

(1) Increase emphasis on review of Not Mission Capable Supply/Partial Mission Capable Supply validations, material obligation validations and aircraft hole checks. These checks will be used as key indicators of the need for squadron walk-throughs.

(2) Ensure flight line/deck edge pools of fast moving components are properly accounted for on official inventory records.

(3) Conduct periodic unannounced inventories of subcustodied aviation repairable components.

(4) Review squadron requests for subcustody of aviation repairable components to Pack-Up Kits.

  
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